

Position title: Business Analyst	Product: Cadena HRM Series 5/PayTime
Location: Ho Chi Minh City, Vietnam	Market: Vietnam

Job Description

Cadena is looking for a talented Business Analyst to support the development of our HRIS products. The Business Analyst acts as a liaison between our development team and customer's business functions to analyze complex business problems and provide technical solutions that meet user requirements

Day-to-day you will:

- Facilitate review sessions with functional owners, subject matter experts and end-user representatives.
- Analyze business processes and prepare detailed functional specifications for required development activities (including reports, interfaces, conversions, enhancements, and forms).
- Drive the planning, prioritization, design, development and deployment of new HRIS projects & system enhancement.
- Participate in peer reviews of other Business Analyst's work product.
- Document local tax and labour laws to ensure compliancy of our HRIS products.

Your Profile

You are an experienced Business Analyst and you likely have 2-4 years of relevant experience and a Bachelor's Degree in computer science, computer engineering, management information systems or a related field.

- Self-driven, hands-on problem-solver and multi-tasker with sound analytical and decision-making skills.
- Ability to operate under tight schedules to meet deadlines.
- Willingness to travel up to 25%.
- Understanding of tax and labour laws is a plus.
- Fluent in English (written and spoken).

We offer

- An inspiring work environment!
- Competitive salary packages.
- Annual salary reviews and adjustments
- A knowledge sharing atmosphere and teams full of enthusiastic professionals.
- Training and education.
- Career development opportunities.

Cadena Vietnam Co. Ltd.

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